Wrap Around Care Booking Information for After Half Term



How to book your child's place – updated information.

There are three ways you can book your child's place onto our wrap around care:

- 1. Book on in advance via the online form (<u>Wrap Around Care Form</u>) the office will be alerted to the booking and will manually update your ParentPay account with the information this can be filled in at any time.
- 2. Book your child into a session by Sunday 10.00pm via ParentPay (please note that the club until 4.30pm is called 'After School' and the club until 5.30pm is called 'Afternoon') you will need to pay for any sessions booked this way when booking them in.
- 3. If you need to book your child into wrap around care after Sunday 10pm, you can either fill in the form OR you can email the school office on school.office@lanchesterep.net or phone on 01207520436 to get your child booked in this way.

Other information.

- Breakfast Club will open from 7.30am, and is £3.00 per session. A light breakfast will be offered. Your child will be more than welcome to bring their own breakfast items if they would like to.
- > After School Club is split into two price brackets:
 - Until 4.30pm £4.00
 - Until 5.30pm £6.00
- > After School Club will now have 4 set pick up times: 4.00pm, 4.30pm, 5.00pm & 5.30pm.
- For After School Club, any children staying until 5.30pm will be given a healthy snack at 4.30pm.
- Please note, if you book your child in After School Club until 4.30pm but do not collect them until later, a charge will be added to your ParentPay for the extra session.
- You must pre-book to be guaranteed a place on the session, as we only have a very limited number of emergency places available to be booked on the day.
- Payment must be made via ParentPay before the session is attended to secure your child's place.
- If you pay by childcare vouchers, this will be manually adjusted by the School Office if you would like more information about how to pay via childcare vouchers, please email <u>school.office@lanchesterep.net</u>.