



Lanchester E.P. Primary School

Wider Re-Opening Key Information



The safety of the children and staff is our main priority.

If you intend to send your child to school, it is crucial that you follow all government guidance with regard to who you can meet beyond your own household. If we discover that you have not followed this, then we may have to ask your child to isolate for 7 days to ensure the safety of the children and adults in their bubble.

Parents must be contactable at all times while their child is in school and must be able to collect them if needed within 30 minutes. All children must arrive and leave school at the directed times. Any child who is late may be denied access to school.

If a child from the key worker bubble is to be collected early (due to part-time hours), please ring the office on arrival to school so that your child can be brought out to their pick up point. Please note – it is not possible for children from other bubbles to arrive late or leave early.

Bubbles

Below is confirmation of the start dates for all the Bubbles. Once the children start, they are in full-time – every day – as they are back to school. We have only staggered the start days for the children to ensure this new way of working operates as smoothly as possible.

Start Date	Yr Group	Bubble	Start Time	Finish Time	Friday Finishing
Monday 15 th June	Yr 6	Bubble A	8.45am	3pm	12.15pm
Tuesday 16 th June	Yr 6	Bubble B	9.00am	3.15pm	12.30pm
Wednesday 17 th June	Yr 1	Bubble A	8.45am	2.45pm	12.00pm
Wednesday 17 th June	Yr 1	Bubble B	9.00am	3.00pm	12.10pm
Thursday 18 th June	Yr 1	Bubble C	9.15am	3.15pm	12.20pm
Thursday 18 th June	Yr 1	Bubble D	9.30am	3.30pm	12.30pm
Monday 22 nd June	Reception	Bubble A	8.45am	2.45pm	12.00pm
Monday 22 nd June	Reception	Bubble B	9.00am	3.00pm	12.10pm
Tuesday 23 rd June	Reception	Bubble C	9.15am	3.15pm	12.20pm
Tuesday 23 rd June	Reception	Bubble D	9.30am	3.30pm	12.30pm
Key Worker and vulnerable children			8.30am	3.30pm	12.30pm

Illness within a Bubble

Children have been placed in Bubbles in line with the government guidance. Each bubble will be its own entity – one bubble will not associate with another. Each bubble will have the same adults working with them.

However, this will bring with it some restrictions.

- If an adult is ill, then the whole bubble – children and adults – will not be able to come into school because we cannot cross contaminate and will have no other adults available to cover.
- If anyone within the bubble has symptoms of the virus, they must go for a test. In addition, we would then contact Public Health England to seek guidance with regard to the rest of the children and adults in that bubble.
- If the test result came back positive, then the whole bubble would have to self-isolate at home for 14 days. This is following government advice.

Changes in School from 15th June 2020

Many things are going to be the same for all our children returning to school but there will be some differences for the different age groups.

Before coming to school parents must ensure the following:

- Take your child's temperature using a digital thermometer or do a 'feel' test to ensure your child does not have a temperature: <https://www.nhs.uk/common-health-questions/accidents-first-aid-and-treatments/how-do-i-take-someones-temperature/>
- If your child is unwell in any way at all, they MUST NOT attend school.
- If any child or anyone within their household has symptoms, the whole family cannot attend school and must follow the government guidance on self-isolation until a test has been taken or until the self-isolation period has passed. School must also be informed.
- Ensure your child is wearing clean uniform each day.
- Ensure children in Reception and Year 1 can manage all of their own clothing themselves, including footwear (no laces or buckles please that children cannot manage themselves!).
- Your child must go to the toilet just before you leave the house.
- Your child must wash their hands thoroughly before leaving the house.
- Nothing should be brought into school from home apart from a packed lunch (unless your child is having a school meal) , coat and a change of footwear for the outdoors. This change of footwear should be left in school as they will be learning outdoors every day no matter what the weather is like.

- We will have gazebos outside on the field for bubbles to access – outdoor footwear MUST be brought into school and left in school.
- If your child is bringing a packed lunch, it is essential that it contains items your child can open themselves.
- Your child can bring in a healthy snack for break time as there will be no tuck shop.
- There will be no free fruit or cool milk during this term for the younger children.
- There will be NO movement around school for any child. Their classroom is the only indoor area they will be permitted to have access to (apart from the toilet).
- If staff have to administer first aid, they may need to wear PPE. Please discuss this with your child.
- There will be no whole school or key stage assemblies or gatherings of the bubbles.
- There is no breakfast club or after school club available at this time.
- If your child displays any signs of being unwell in any way at all, they will be sent home and they must stay at home for at least 24 hours. The 48 hour rule for sickness and diarrhoea also remains in place.

School Grounds

- When on the school grounds, you MUST ensure your child stays next to you at all times.
- You MUST keep 2 metres apart from others at all times.
- You MUST NOT let your child play or touch anything or anyone else.

All Children MUST:

- Maintain social distancing at all times (Reception and Year 1 will find this the most difficult, but the classrooms are set up to support them with this).
- All children will have to do as they are told. If they are unable to follow instructions or our rules, and they put others at risk, then we may have to say that they cannot be at school (Our Amended Behaviour Policy is on the website).

Entrances and Exits

- Only one adult is permitted on the school grounds with your child.
- Pupil mobile phones are not allowed in school as they cannot be stored safely and therefore we are unable to adhere to our online safety policy.
- Year 6 children are to enter and leave through the field gate.

- Year 1 children are to enter and leave through the Infant Car Park.
- Reception children are to enter and leave through the main pedestrian entrance and follow the one-way system to drop children off at the Reception and Nursery entrances.
- Key Worker and vulnerable children are to enter and leave through the main pedestrian entrance and follow the one-way system to drop children off at the Hall Door.
- All pedestrians MUST follow the one-way system and exit via the Junior Car Park.
- If you have children in more than one year group, then the appropriate entrances and exits MUST be used. Children CANNOT walk through school and CANNOT be taken by staff members. This may mean that you have to drop off at the Junior Hall and then follow the one-way system back out of school and walk round the side of school to the Year 1 entrance.
- Please encourage your child to leave you promptly. I know this may be tricky for the younger children, especially as they will be feeling anxious, but staff cannot take your child from you. They must walk into the building themselves (however totally alien this is to us all!).

Life in the Year 1, Year 6 and Key Worker Bubbles

- Children must adhere to social distancing rules in the classroom – this will be introduced to all children as Bob's Bubble – the PowerPoint can be found on the school website.
- Coats and bags will be stored in the classroom under their individual desks.
- All children will be given their own stationery.
- All children will have their own box of tissues.
- School will continue to provide water bottles for all children which will be sterilised at the end of every school day.
- Desks will be separated by a distance of 2 metres.
- The teacher will have a designated area at the front of the class – they will not come down to the level of the children and will look at their work whilst standing behind the children to reduce any risk.
- Children will be encouraged to follow good hygiene standards at all times and will wash their hands on entry to the building.
- Floor markings mark where the tables are to be situated to ensure 2 metre distances are maintained.

- Floor markings in corridors have been placed to ensure social distancing is maintained.
- Staff will have mobile phones on them throughout the day to ensure they can call for support if needed.

Dinnertimes

- Dinners will be eaten in the classroom. Staff will clean the tables in preparation for dinnertime.
- Lunches will be delivered to the classrooms for the children.
- Children must be able to open everything themselves without help in their packed lunch and must provide their own cutlery if needed.

Toilets

- Children will have allocated times they can go to the toilet and they will be encouraged to go during these times. However, if they need to access the toilet out of these times, they will be accompanied by an adult to ensure no contact with other bubbles.
- Additional cleaning is taking place during the day. the caretaker and an additional cleaner will be on site during the day to ensure key points (toilets, door handles, sinks) are cleaned regularly.

Office

- We cannot take cash during this period of time. Everything MUST be paid on ParentPay.
- Parents cannot enter the school building at this time unless it is an emergency. Please phone (01207 520436) or email (school.office@lanchesterep.net) with any questions or information. If the phone is not answered, then leave a message and these will be responded to quickly.
- If your child is absent for any reason, we need to be informed. However, it is really important that you inform us of the specific reason for the absence. Obviously, the safety of all children is of utmost importance and we will be monitoring any illness across school.

I appreciate there is an awful lot of information to digest at the moment. However, if you have any questions at all, please do not hesitate to contact the school office: school.office@lanchesterep.net or myself: j.davis@lanchesterep.net and we will do our best to help you.